

Company Name or LOGO: Goldman Sachs

Job Title/Internship/COOP: Operations Summer Analyst

Job Description or Minimum Requirements /Internship/COOP: see attached

Opportunity Date (Month/Day/Year): Summer 2018

Application Deadline:

Type of Position:

\_\_\_\_\_ Part-Time \_\_\_\_\_x\_\_ Full-Time

Number of Weekly Hours: 40 hours

Compensation:

\_\_\_\_x Pay \_\_\_\_\_ Stipend \_\_\_\_\_ Without Pay

\* Salary: <u>TBD</u>\_\_\_\_\_

Area of Specialization:

Location: Salt Lake City, Utah

Contact Person & Job Position:

E-mail of Contact Person:

E-mail to send resume or application URL: http://gs.com/careers

Phone Number:

Posting Date: 12/7/2017

Please include in the subject of the email "Referred by Programa ENLACE UPR-RRRP"



Programa ENLACE \* Email: programa-enlace.uprrp@upr.edu fin

## **Operations Summer Analyst**

#### **OPERATIONS DIVISION OVERVIEW**

Operations is a dynamic, multi-faceted division that partners with all parts of the firm to deliver banking, sales and trading and asset management capabilities to clients around the world. In addition, Operations provides essential risk management and control to preserve and enhance the firm's assets and its reputation. For every trade agreed, every new product launched or market entered, every transaction completed, it is Operations that develops the processes and controls that makes business flow.

#### **OPERATIONS SUMMER ANALYST PROGRAM**

Summer Analysts join a ten-week comprehensive program, where you are given the opportunity to learn critical business skills while gaining fundamental experience in a specific Operations department. The Summer Analyst Program also includes various Learning Series, networking and social events, and a formal review process. You will join a team-based, collegial environment where people take the time to properly train and mentor you. Our training program is an important part of our culture which will help to maximize your professional development.

#### **CAPITAL MARKETS OPERATIONS**

Interns joining **Capital Markets Operations** teams will be on the front-line of the division enabling all of the firm's businesses. This includes taking an active role in the life-cycle of each deal, trade or transaction – including onboarding the client, assisting in pricing, settling and allocating trades, and post-settlement activities such as collateral management or maintenance of securities and cash. These teams work closely with traders and bankers to service our clients and mitigate risk. Professionals in these functions have diverse academic backgrounds (Liberal Arts, Business, STEM).

Select roles also available in the following functions: Operations Design, Financial Analytics & Reporting and Data Science & Engineering

## QUALIFICATIONS

Operations recruits highly motivated interns who can demonstrate outstanding achievements in academic and extracurricular activities. Typically we look for people who can display the following personal qualities and attributes:

- Communication & Interpersonal Skills
- · Intellectual Curiosity, Passion and Self-Motivation
- Strong Sense of Teamwork
- Leadership
- Sense of Risk Management
- · Design, Creativity and Problem Solving Skills
- · Integrity, Ethical Standards and Sound Judgment
- Commitment to Excellence

## LOCATIONS

New York City area, Salt Lake City, Dallas, Sao Paulo, Beijing, Hong Kong, Seoul, Singapore, Sydney, London, Warsaw, Bengaluru, Tokyo

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## **APPLICATION PROCESS**

Complete the Goldman Sachs Apply On-Line application [including GPA] at www.goldmansachs.com/careers. You may express interest in up to three locations and division combinations through this application. The division selections are determined by the location you select. If you do not see the division that are of interest to you please consider choosing an alternate location.



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