**Full Name**

Address, City, State Zip ▪ [emailaddress@mail.com](mailto:emailaddress@mail.com) ▪ ###-###-####

www.linkedin.com/in/juan.delpueblo

**SUMMARY OF QUALIFICATIONS** *(examples include….)*

* Dynamic leadership
* Public Speaking Skills
* People Oriented
* Proactive etc.

**EDUCATION**

***University of Puerto Rico- Rio Piedras Campus* San Juan, Puerto Rico**

*Bachelor in Business Administration – AACSB Accredited August 20\_\_\_-Present*

* Major(s):
* GPA: #/4.0
* Expected Graduation Date:
* Honors:
* Relevant Coursework:
* Technical Skills:

**PROFESSIONAL EXPERIENCE** *(include internships)*

Company  **City, State**

***Position***  *Month, Year – Month, Year*

*Summary of company industry if not well known; this provides context for job (good starting place is your company’s mission statement).*

* Responsibilities.
* Action; impact.
* Action; impact.
* Action; impact.

**LEADERSHIP & ACTIVITIES** *(include voluntary work & student associations)*

Organization  **City, State**

***Position***  *Month, Year – Month, Year*

*Summary of organization purpose if not well known; this provides context for job (good starting place is organization mission statement).*

* Responsibilities.
* Action; impact.
* Action; impact.

Association  **City, State**

***Position***  *Month, Year – Month, Year*

* Responsibilities.
* Action; impact.

**SKILLS & INTERESTS**

**Technical Training:** use this area to highlight technical skills you have that are unique

**Languages:** Language (fluent) 🞍 Language (conversational)

**Achievements:** Any recognition, awards, honors

**Interests:** Include any interests you have