



Association of Collegiate Business Schools and Programs

Bringing Together Those Dedicated To Teaching Excellence

December 7, 2009

Dr. Gladys Escalona de Motta
Chancellor
University of Puerto Rico, Rio Piedras Campus – Office Systems Administration
P.O. Box 23332
San Juan, Puerto Rico 00931-3332

Dear Chancellor Escalona de Motta:

Congratulations! The Board of Commissioners of the Baccalaureate/Graduate Degree Commission met on November 19-21, 2009 and granted Initial Accreditation to University of Puerto Rico, Rio Piedras Campus – Office Systems Administration with two notes and four opportunities for improvement placed on your business programs.

It is extremely rare that a business school or program receives accreditation without conditions, notes or opportunities for improvement given ACBSP's Core Value of Continuous Improvement and Organizational Learning requiring that business schools and programs should pursue regular cycles of planning, execution and evaluation of their key processes. Ongoing improvement of these processes and systems leads to ever higher quality and student/stakeholder satisfaction. The notes and opportunity for improvements placed on your programs are:

Place Opportunity for Improvement on Standard One – Leadership: Data in Figure 6.12 would be useful to ADSO if broken out by department.

Place Note on Criterion 4.1: UPRRP will need to improve its communications processes about student learning outcome assessment faculty, staff, and students to be more systematic.

Place Note on Criterion 4.2: UPRRP has selected two U.S. colleges for comparison and will need to collect data and provide analysis of results and show how improvements have been made to their programs.

Place Opportunity for Improvement on Criterion 5.1: A new HR Planning process/formal development plan was initiated in 2008-09. The previous plan had been in place since 1998. The HR Development Plan is for 2009-2012. UPRRP needs to establish a systematic approach to the development process.

Place Opportunity for Improvement on Criterion 5.8: Documentation of faculty & staff perception of professional development opportunities and access to resources and literature will be more beneficial to the ADSO if broken out by department. In its current format, it reflects the entire campus and not by departments.

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You are encouraged to work with Commissioner, Dr. Patricia Rucker on the removal of the notes. Dr. Rucker may be contacted via phone at; 215-570-9282 or e-mail at; parucker@peirce.edu.

Your first Quality Assurance Report will be due on **9/30/2011**, and every two years after that. Your ten-year reaffirmation will be due in **2019**.

ACBSP encourages you to publicly announce that your business programs are accredited. Next week, we will be sending you, via regular mail, a press kit containing a sample ACBSP Press Release and ACBSP Logo files for publicizing your accreditation. As you prepare these materials, the following is your official ACBSP statement:

University of Puerto Rico, Rio Piedras Campus – Office Systems Administration is accredited by the Association of Collegiate Business Schools and Programs to offer the following business degrees:

Bachelor's Degree in Office Systems Administration

Please take this opportunity to review the institution name as it will appear on your Certificate of Accreditation. If this is not correct, please notify Diana Hallerud via email at dianahallerud@acbsp.org and provide the correction by April 15, 2010.

Name of institution as it will appear on the certificate:

**University of Puerto Rico, Rio Piedras Campus – Office Systems Administration
San Juan, Puerto Rico**

Please mark your calendar to join us in Los Angeles, CA where we will honor you and all other schools receiving initial or reaffirmation of accreditation during the 2009-2010 membership year. You are encouraged to attend along with your Chief Academic Officer and Dean or Head of the Business School or Program. Many institutions even invite many of the faculty to this prestigious celebration.

There is a breakfast on Sunday morning June 27, 2010, at 8:00 a.m. for those Institutions that are receiving accreditation. The purpose of the breakfast is to more personally congratulate the institutional representatives and to outline the procedures that will be followed at the accreditation banquet. At least one institutional representative should attend the breakfast. Your institution will also be announced during the Baccalaureate/Graduate Degree Institution meeting held on Sunday, June 27, 2010 at 2:45 pm.

In addition to the breakfast, a professional photographer will be available at assigned times from 5:50 – 6:30 p.m. on Sunday, June 27, 2010 to photograph all institutional representatives along with the ACBSP Director of Accreditation, Associate Director, and the Chair of the Baccalaureate/Graduate Degree Board of Commissioners. Baccalaureate/Graduate Degree Institutions beginning with A-L will be photographed from 5:50 to 6:10 p.m., followed by **Baccalaureate/Graduate Degree Institutions**

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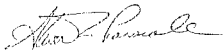
beginning with M-Z from 6:10 to 6:30 p.m. Appropriate dress for the photo session and banquet is business professional.

A flyer being distributed to all ACBSP members is enclosed. Updated information is always available by going to ACBSP Gateway, www.acbsp.org.

During the 2010 conference we will be asking you to “rediscover” ACBSP and we are scheduled to launch our rebranding initiative. The preconference sessions will focus closing the loop in the assessment process, which will be beneficial for both ACBSP and regional accreditation. Make arrangements now in your budget requests to not only include the conference but also the pre-conference session. The 2010 conference will be June 25-28, 2010 in Los Angeles and our host hotel will be the new JW Marriott, currently under construction in L.A. Live.

Online registration will be available online through the ACBSP website beginning in January 2010. Congratulations on maintaining such a high quality business program.

Sincerely,



Steve Parscale
Director of Accreditation

Enclosure

c: Dr. Paul R. Latortue, Dean of the School of Business
Dr. Maribel Hertas, Department Chair
Dr. Patricia Rucker, Baccalaureate/Graduate Degree Commissioner