**Summary of Qualifications**

* Dynamic Leadership
* Public Speaking Skills
* People Oriented
* Proactive etc.

**Education**

**University of Puerto Rico, Rio Piedras Campus San Juan, PR**

*Bachelor in Business Administration, AACSB Accredited* August 2020 - Present

* Major(s):
* GPA: #/4.0
* Expected Graduation Date
* Honors (Ex: Dean’s list)

**Relevant Courses**

* Discipline course
* Discipline course
* Discipline course

**Relevant Experience**

Company City, State

***Job Position*** *(Include Internship*) Month, Year- Month, Year

* Responsibilities
* Action; impact
* Action; impact

**Work Experience**

Company name City, State

**Job Position** Month/ year- Month/year

* Responsibilities
* Action; impact
* Action; impact

**Leadership & Engagement** (Include voluntary work & students associations)

Organization / Association Name City, State

Position Month/ year- Month/ year

* Responsibilities
* Action- Impact

Organization City, State

Position Month/ year Month/ year

* Responsibilities
* Action- Impact

**Skills & Interests**

**Technical Training:** Use this area to highlight technical skills you have that are unique

**Languages:** Language (Fluent) \* Language (conversational)

**Achievements:** Any recognition, awards, honors

**Software Expertise:** (Ex: Excel)

**Certificates**:(Ex: Coursera)